

## **SUNFIELD VILLAGE COUNCIL**

**April 14, 2025**

### **REGULAR MEETING**

- I. CALL TO ORDER: 7:00 pm**
- II. ROLL CALL:** In Attendance were Vicky Beers, Dylan Holt, Brett McCoy, Scott Smith, Wendell Peabody Absent Emery Fox, Roy Morris Present Derek Degranges, Christina Grosshans, Christine Barnes.
- III. PLEDGE OF ALLEGIANCE and PRAYER:** Lead by Scott Smith.
- IV. GUEST COMMENTS:** None
- V. ADOPTION OF AGENDA:** Beers Motioned, Holt 2<sup>nd</sup>, no discussion motion carried.
- VI. TREASURER REPORT:** Grosshans in attendance, report includes the following:
  - The village purchased a 10K cd to be saved for the next water tower painting project.
  - The fiscal year ended in March. Next year the budget committee will be scheduled to meet in January. The budget will be presented to the council in February with a council vote to adopt in March. This will avoid an emergency hearing and avoid a budget spending freeze.
- VII. APPROVAL OF BILLS:** Information in the packets for the council to view in advance of meeting. There was a Union Bank Credit Card bill for \$1,148.75 added after packets were delivered to council. The bill details were available for review by the council. Beers motioned to pay the bills; Holt 2<sup>nd</sup> motion carried no discussion.
- VIII. APPROVAL OF MINUTES:** Barnes submitted minutes for March 10<sup>th</sup>, 2025, council meeting as a draft with the packets. Smith offered (2) corrections, one an extra bullet point and the second adding the full name of the appointee to the library board. Smith motioned approval with the corrections, Peabody second motion carried.
- IX. COMMITTEE REPORTS**
  - DPW Report:** DPW Manager was in attendance. His Report was given verbally.
    - Brush and leaf pick up has started.
    - Contractors are being contacted for quotes for the bigger projects in the village.
    - Village has received one quote for the fencing to protect the water tower from Mark's Fence. There is discussion lead by Smith to ensure multiple bids for future work, He does not doubt Mark's Fence capability.
    - There may be 4 or 5 sewer manhole lids in the village will need to be raised up.
    - The ballfields are open with adult softball starting in the evenings. DPW manager suggests someone should check the bathrooms to ensure they are locked after usage. Beers volunteer to do this, and a key is to be made and given to her.
    - There are 5 or 6 trees that need to be taken down in the village. They will have new trees planted in their place in the fall.
    - The DPW Manager will pick up new mower.
    - Street repair by AME Asphalt will be \$5,600 on Main Street and \$1,000 on side streets.

- Brett motions to accept report, Beers second motion carried.

**WATER/SEWER REPORT:** Water / Sewer Clerk was not in attendance. Grosshans read her report.

- The total accounts receivable is \$22,503 on outstanding overdue accounts
- There continues to be consistent use of the online payment system.
- Second quarter water/sewer bills went out April 4<sup>th</sup>, due to power outages.
- Outstanding water/sewer bills will be added to June taxes.

**Clerk Report:** Barnes was in attendance and gave the following report.

- The village was notified that the Village of Lake Odessa is initiating an apprentice-style program. Details on Village of Lake Odessa website. The deadline is April 18, 2025.
- The village was notified by the Center for Local, State and Urban Policy to complete an online public policy survey.
- The village was contacted by Slotkin's office regarding Council declined Congressionally Designated Spending.
- 123.net did not have any service addresses within the village.
- Eaton County budget meeting schedule given to council.
- Barnes requested a motion to take Kelly Waldo off of the Hasting Mutual accounts and add Christine Barnes and Roy Morris to the accounts.  
Motion Beers second Smith motion carried

**X. OLD BUSINESS**

- a. Delinquent water shut off. Morris was not in attendance and was gathering information on max fee for utility shut off. The council will begin enforcing water/sewer payments with the July bills.
- b. Update on foreclosed building. The letter of intent to purchase was sent. Morris was not in attendance but was going to check about the legality of the village, exercising their first right of refusal for a specific purchaser. The council discussed adding attorney fees to the sale price. Current taxes are \$5,259.16

**XI. New Business**

**XII. CORRESPONDENCE or ANNOUNCEMENTS: None**

**XIII. ADJOURNMENT:** Motion by Beers, 2<sup>nd</sup> by McCoy motion carried.

**Minutes taken, summarized, and respectfully submitted by Clerk Christine Barnes. The above summary is not official until approved by Sunfield Village Council at the April 14th, 2025, meeting.**